

## Alabama Balance of State Continuum of Care Renewal Projects Application Questions (FY24 & FY25 NOFO)

These questions are designed for renewal project applicants to provide detailed information about their project's performance, compliance, and capacity for the upcoming funding cycle. Each section should be completed thoroughly to ensure a comprehensive review of the project. A comment section at the end is provided for projects that have not officially started their previous year's award or have not yet received their current grant agreements from HUD.

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### Section 1: Project Overview

1. **Project Name:**
    - Please provide the name of your project as it appears in the HUD grant application.
  2. **Project Type:**
    - What type of project are you renewing (e.g., Permanent Supportive Housing, Rapid Re-Housing, Joint TH-RRH)?
    - What population does your project serve (e.g., chronically homeless, families, youth, veterans)?
  3. **Current HUD Grant Number:**
    - Please provide the current HUD grant number associated with this project.
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### Section 2: Project Performance

1. **Housing Stability:**
    - Over the past year, what percentage of participants have either remained in permanent housing or exited to permanent housing destinations?
    - What strategies do you use to help participants maintain housing stability?
  2. **Increased Participant Income:**
    - What percentage of adult participants increased their total income (earned and non-earned) during the project's last operating year?
    - Describe how your project supports participants in increasing their income, through employment services or access to benefits.
  3. **Returns to Homelessness:**
    - What percentage of participants who exited to permanent housing returned to homelessness within 6 or 12 months?
    - What measures do you have in place to prevent returns to homelessness?
  4. **Utilization Rate:**
    - What was the average bed/unit utilization rate for your project over the past year?
    - If your utilization rate is below 85%, please explain the reasons and any corrective actions taken.
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### Section 3: Compliance and Project Management

1. **Timeliness of Drawdowns:**
    - Has your project drawn down funds from the grant at least quarterly? If not, please explain the delays and steps taken to address them.
  2. **Spend-Down Rate:**
    - What percentage of awarded funds were expended during the last completed grant term? If this percentage is less than 90%, please explain why and provide a plan for improving spend-down rates.
  3. **Data Quality:**
    - How does your project ensure accurate, timely, and complete data entry into HMIS? Have there been any data quality issues flagged for your project?
    - What steps are being taken to maintain or improve data quality?
  4. **Monitoring Findings:**
    - Were there any findings from HUD or CoC monitoring visits in the past year? If so, were they resolved, and what corrective actions were taken?
  5. **Housing First Compliance:**
    - Does your project operate using a Housing First model, ensuring low barriers to entry for participants (e.g., no sobriety or income requirements)? If not, please explain any exceptions to this policy.
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### Section 4: Project Impact and Community Integration

1. **Collaboration with Mainstream Resources:**
    - How does your project collaborate with mainstream services such as healthcare, employment programs, education, and legal assistance? Please provide specific examples of partnerships.
  2. **Participation in CoC Activities:**
    - Describe your project's involvement in CoC meetings, committees, or other CoC-related activities over the past year. How has this participation contributed to the CoC's overall goals?
  3. **Racial Equity Efforts:**
    - What steps has your project taken to promote racial equity and reduce disparities in access and outcomes for people of color, LGBTQ+ individuals, and other underserved populations?
    - How do you track and address disparities in service delivery?
  4. **Participant Feedback and Satisfaction:**
    - How does your project gather feedback from participants about their experience and satisfaction with services? Provide examples of how participant feedback has informed changes to your program.
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### Section 5: Financial Management and Cost Effectiveness

1. **Cost per Household Served:**
    - What is the average cost per household served in your project? How does this compare to similar projects in the CoC, and what measures do you take to ensure cost-effectiveness?
  2. **Leveraged Resources:**
    - Does your project leverage additional resources beyond CoC funds, such as cash or in-kind contributions? If so, please describe the nature and amount of these leveraged resources.
  3. **Match Contribution:**
    - Does your project meet or exceed the required match contribution (cash or in-kind)? If not, please provide an explanation and a plan to meet the requirement moving forward.
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## **Section 6: Innovation and Serving Underserved Populations**

1. **Innovative Practices:**
    - Does your project incorporate any innovative practices that improve housing stability, service delivery, or outcomes for participants? If so, please describe these innovations and their impact.
  2. **Underserved Populations:**
    - Does your project prioritize services for historically underserved or high-need populations (e.g., people with disabilities, LGBTQ+ individuals, rural populations)? If so, please explain how your project meets the specific needs of these groups.
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## **Section 7: Project-Specific Issues**

**This section is for projects that have not officially started their previous year's award or have not received their current grant agreements from HUD.**

1. **Project Status:**
    - If your project has not started its previous year's award, please explain the reason for the delay. What steps have been taken to ensure timely implementation once the award is received?
  2. **Pending Grant Agreements:**
    - If your project has not received its current grant agreement from HUD, please indicate the status and any communication you have had with HUD regarding the delay.
    - What contingency plans are in place to manage project operations while awaiting the grant agreement?
  3. **Anticipated Start Date:**
    - Based on your current understanding, when do you expect to start your project? Are there any additional barriers preventing the project from moving forward?
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### **Final Comments and Additional Information**

- Please provide any additional comments or information that you believe is relevant to the renewal application and that has not been covered in previous sections. If there are unique challenges or successes your project has experienced, please share them here.

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This renewal application will ensure that your project is thoroughly reviewed and evaluated based on performance, compliance, community integration, financial management, and service to vulnerable populations.